

BUSINESS RECORDS

▶ TRACKING LIST

ENTITY	IDENTIFYING INFORMATION*	RENEWAL DATES
Legal Entity Name		
UBI # (Universal Business Identity)		
EIN # (Electronic Identity Number)		
Website Name		
Website Host:		
Email Host Info:		
Checking Account:		
Biller/VA:		
Landlord/Lease:		
Lawyer:		
Accountant:		
Business Contractor:		
Business Contractor:		
Subscription:		
Subscription:		
Other:		
Other:		

MARKETING RECORDS

▶ TRACKING LIST

ENTITY	IDENTIFYING INFORMATION*	RENEWAL DATES
Directory:		
Directory:		
Directory:		
Social Media:		
Social Media:		
Social Media:		
Social Media:		
Other:		
Other:		
Other:		
Other:		
Other:		